



COMMERCIAL / INDUSTRIAL / HVAC

Remit To Address:

DILLETT MECHANICAL SERVICE
 21625 DORAL ROAD
 WAUKESHA, WI 53186
 BUS. (262) 650-0770
 FAX (262) 650-0880
 www.dillettmechanical.com

Customer Application

Company Name:		Fed Employer ID #:	
DBA:		# of Years in Business:	
Physical Address:		Year Incorporated:	
Billing Address:		State of Incorporation:	
Phone #:		Fax #:	
Company Website:		DUN & Bradstreet #:	

A/P Contact Name:		A/P Phone #:	
A/P Email:		A/P Ext:	
Invoices will be mailed by default. If you prefer email, please list address here:			
Tax Exempt:	<input type="checkbox"/> Yes (include signed tax exempt form)	<input type="checkbox"/> No	

Owner's Name:		Owner's Phone #:	
Owner's Email:		Owner's Ext:	

CFO's Name:		CFO's Phone #:	
CFO's Email:		CFO's Ext:	

**Please include all possible service locations / addresses*

Location Name:		Phone #:	
Location Address:		Contact Name:	

Location Name:		Phone #:	
Location Address:		Contact Name:	

Location Name:		Phone #:	
Location Address:		Contact Name:	

Bank Reference Information:

Name of Bank:			
Address:			
Account #			
Contact Name:		Phone #:	
Email Address:		Fax #:	

Supplier/Vendor References:

Supplier/Vendor Co. Name:		Contact Name:	
Phone #:		Email:	
Supplier/Vendor Co. Name:		Contact Name:	
Phone #:		Email:	
Supplier/Vendor Co. Name:		Contact Name:	
Phone #:		Email:	

In consideration of opening an account with Dillett Mechanical, Inc. (the "Supplier"), it is agreed that the undersigned (the "Customer") will pay all sums when due, according to Supplier's company policy and which is also stated on the invoice, of Net 30 Days from the invoice date for all invoices. No payment alterations will be accepted unless approved in writing by Supplier. Any balance past due, through no fault of Supplier, is subject to an interest charge of 1-1/2% per month as stated on the invoice. In the event of nonpayment, the Customer agrees to pay, in addition to the principal amount due, all service charges, collection costs, reasonable attorney fees, court costs and any other reasonable fees incurred by Supplier for collection purposes. The Customer authorizes Supplier to contact vendor and bank references and obtain information from outside sources that may be needed to obtain an open line of credit with Supplier.

Signature of Principal/Officer:		Printed Name:	
Title:		Date:	

Please email this completed form to Brenda Robertson, Accounts Receivable, at brenda@dillettmechanical.com.